DD Foster Care Provider Transition to eXPRS Overview

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What is eXPRS?

• eXPRS is an Internet-based, website used to manage authorization & payment of services for individuals with I/DD.

• It’s usable from any device that can access the internet, such as a computer, laptop, iPad or tablet.

• Users who access eXPRS must request a user account & will receive a specific user login ID & password.
What does this mean for you?

The services provided as a Foster Care (FC) provider for individuals with I/DD will be authorized & billed using eXPRS for service dates **starting Jan 1, 2018.**

⇒ FC for Adults with I/DD will be authorized under codes SE158/ORAFC

⇒ FC for Children with I/DD will be authorized under codes SE258/ORCFC
What else do I need to know?

Community DD Program staff must first set up authorizations for FC services in eXPRS based on the individual’s Foster Care SNAP Assessment.

⇒ Each individual with I/DD will have their own authorization.

⇒ FC providers must bill separately for each I/DD individual living in their FC home(s).
What else do I need to know?

The FC payment amount authorized will be for the individual’s monthly FC service payment **ONLY**.

⇒ **Other services** (such as funding for additional 2:1 staff or Behavior Consultation) will no longer be included in the individual’s monthly FC service payment.

⇒ Those additional services will be authorized & billed separately in eXPRS.
What else do I need to know?

After services are provided, FC providers must enter the billings or claims information in eXPRS for each I/DD individual served to generate payment.

- For services provided Jan 1, 2018 and after, FC providers will no longer automatically receive a payment.
- FC providers must actively submit billings or claims in eXPRS to be paid.
What else do I need to know?

FC providers may only bill or claim for dates/times the individual received overnight care from the provider.

⇒ ODDS explains that “overnight” should be generally interpreted to mean where the individual sleeps during a 24-hour period.

⇒ Monthly FC payments will be pro-rated to pay for the number of days/overnights the individual receives care in the month.
How do I get started?

FC providers must register as a user in eXPRS to do their billing/claims work.

- Some FC providers may already have access to eXPRS, but will need to update their permissions.
- FC providers must complete & return a User Enrollment Form before they are able to bill for any FC services in eXPRS.
- User Enrollment forms must include a valid email address.
How do I get started?

FC providers are also strongly encouraged to enroll for Electronic Funds Transfer (ETF) / Direct Deposit as an eXPRS Provider, if not already.

⇒ The eXPRS EFT/Direct Deposit form is different from previous direct deposit forms providers may have already completed for past FC payments.
More information

Additional information regarding the transition of DD FC Providers to using the eXPRS system will be available at:


FC Providers can visit this site anytime to keep up-to-date on this transition.
More Information

FC Providers are encouraged to view the additional training videos available on how to use the eXPRS system.

Video trainings available cover:

- How to login & general site navigation
- How to find authorizations & bill for services
- How to find claims & use payment reports
Thank you for watching this presentation!

Thanks!