eXPRS
Express Payment & Reporting System

Electronic Visit Verification (EVV) for
DD Personal Support Workers (PSWs)
Informational Overview of EVV
(v5; 4/21/2019)

What is Electronic Visit Verification (EVV)?

Electronic Visit Verification, or "**EVV**", is part of a new federal law that requires the real-time verification of all Medicaid funded personal care & attendant care services involving an in-home visit by a provider, at the time the services are received by the individual.

The new federal law is called the <u>21st Century Cures Act</u>, and it was passed by the US Congress in December 2016.

The <u>Cures Act</u> states that EVV systems must capture the following information **at the time the service is occurring**:

- The **INDIVIDUAL** receiving the service
- The **TYPE** of service provided
- The **DATE** the service was received
- The **TIME** the service Begins and Ends
- The **PROVIDER** of the service
- The **LOCATION** of the service

ODDS uses the eXPRS Payment System (**eXPRS**) for authorization & billing of services provided to individuals with I/DD in Oregon. While eXPRS already gathers much of the required EVV data information, it did not gather it all.

eXPRS has been updated to gather **ALL** the required EVV data. These new updates in eXPRS will allow PSWs to use a mobile device to enter their time-worked, and gather all the needed SD billing information

- **at the time** they are working & providing the service, *AND*
- capture the **location** where the services provided Starts & Ends.

Some new terms PSW Providers should know.

With the new updates in eXPRS to support EVV, there are a few new terms PSW providers should know.

eXPRS Desktop

is a term used to describe the _regular eXPRS website_ that PSW providers currently use to log in & view all their eXPRS related information, plus enter their SD billing & travel time data. The **eXPRS Desktop** is best used from a regular desktop or laptop computer.

eXPRS Mobile-EVV

is the term for when updated eXPRS is used on a mobile device, such as a smartphone or tablet (_not on a computer or laptop_).

** <u>IMPORTANT:</u> _eXPRS Mobile-EVV <u>is not</u> an 'app' that you download to your device_. It is the regular eXPRS website that has been updated to work on a mobile device for EVV services. PSWs will access _**eXPRS Mobile-EVV**_ using their mobile device's internet browser _(like Safari, Chrome, Firefox, Edge, Silk, etc.)_ using the regular eXPRS website address.

Service Delivered or "**SD**" **Billing Entry**

is the PSW's date/time-worked information that goes on their "timesheet". It includes the service and the **<u>Date</u>** + **<u>Start & End time</u>** the PSW worked. The **SD billing entry** data is used by eXPRS to create claims for payment back to the PSW for their time worked.

Case Management Entity or **CME**

is a general term that is used to describe either a Community Developmental Disabilities Program (CDDP), a DD Brokerage or the Children's Intensive In-Home Services (CIIS) Program. A CDDP, Brokerage & the CIIS Program are all Case Management Entities (**CME**s).

Does EVV change how a PSW bills for the work they do?

There will be some minor changes to how a PSW bills for the services they provide. Some changes will make the billing process easier for the PSW.

- PSWs will log their time-worked delivering Attendant Care type services **_<u>at the time</u>_** they Start & Stop working (in real time). This means there's no more waiting until the PSW gets home or until the end of the pay period to enter all the PSW's "timesheet" information for Attendant Care type services. **eXPRS Mobile-EVV** will create & save _draft_ SD billing entries for the PSW automatically & immediately in eXPRS.

- The **EVV required services** are for Attendant Care:
  - **OR526** – Attendant Care
  - **OR526/ZE** – Attendant Care 2:1 staff
  - **OR507** – Daily Relief Care
  - **OR502** – State Plan Personal Care

- SD billing entries for other PSW services that *do not require* EVV will be entered in the **eXPRS Desktop** website the same as before. Those *non-EVV* PSW services are:
  - **OR004**-Mileage Transportation
  - **OR401**-Job Coaching Employment Supports

- PSWs will still need to login to the **eXPRS Desktop** website to submit ***ALL*** their *draft* SD billing entries they wish to be paid. This includes both EVV and non-EVV billed services.

- PSWs will still need to print timesheets for your employer to review & sign, and then turn in those signed timesheets to the authorizing **CME** within the payroll/timesheet due dates. This work is the same as before; ***there is no change to this part of the PSW billing/timesheet process.***

- PSWs will continue receive their paychecks/direct deposits from the FMAS payroll vendor (**PPL**) for all approved time-worked & processed in eXPRS. Again, this is the same as before; there is no change to this part of the process.

How will this new eXPRS Mobile-EVV process work?

PSWs can access step-by-step assistance guides on "*How To…*" use the new **eXPRS Mobile-EVV** features. There will also be in-person orientation sessions available for PSWs using EVV.

What about other questions PSWs may have?

There is an Electronic Visit Verification (EVV) Frequently Asked Questions (FAQ) document available for PSWs that cover many questions PSW providers may have on the EVV Implementation.

Additional EVV information is also available on the [ODDS Electronic Visit Verification Project](#) webpage.

Other EVV questions or concerns can be emailed to ODDS at: ODDS.EVV@state.or.us.