



# EVV Login & Site Navigation for Direct Support Professionals

(updated 3/20/2026)

eXPRS has been updated to meet the new federal regulations for Electronic Visit Verification (EVV). These updates include making the eXPRS website usable on a mobile device (*such as a smartphone or tablet*) for collecting time-worked data from Direct Support Professional (DSP) staff for DD Agency Providers.

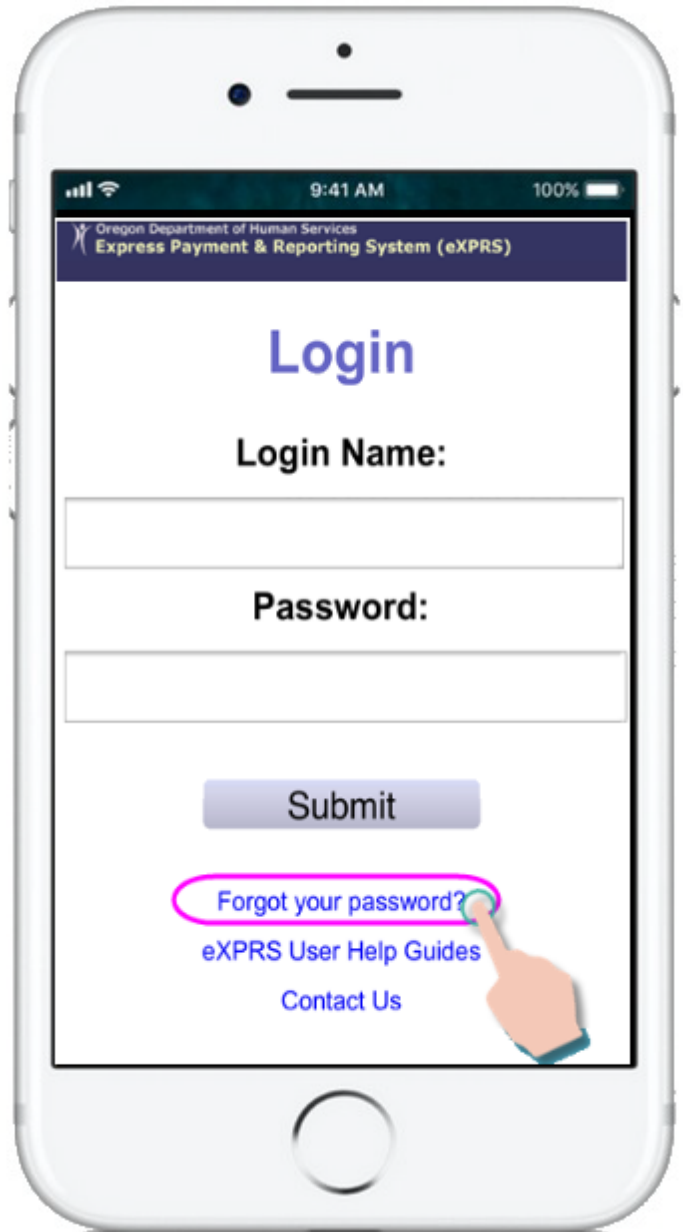
This user guide will provide an overview to logging in & navigating through **eXPRS Mobile-EVV** for Agency DSP Staff.

The examples shown in this guide use an iOS/iPhone device.

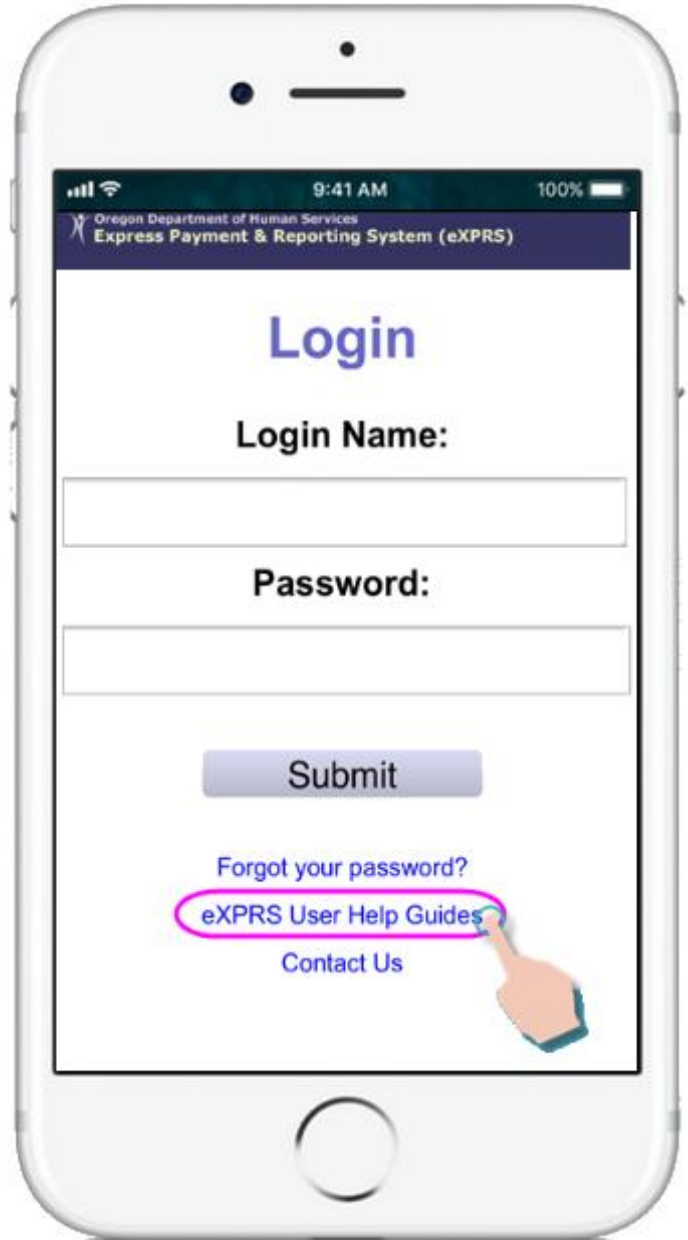
1. Navigate to the [eXPRS Login Page](#). It's recommended that you bookmark this website for easy access.



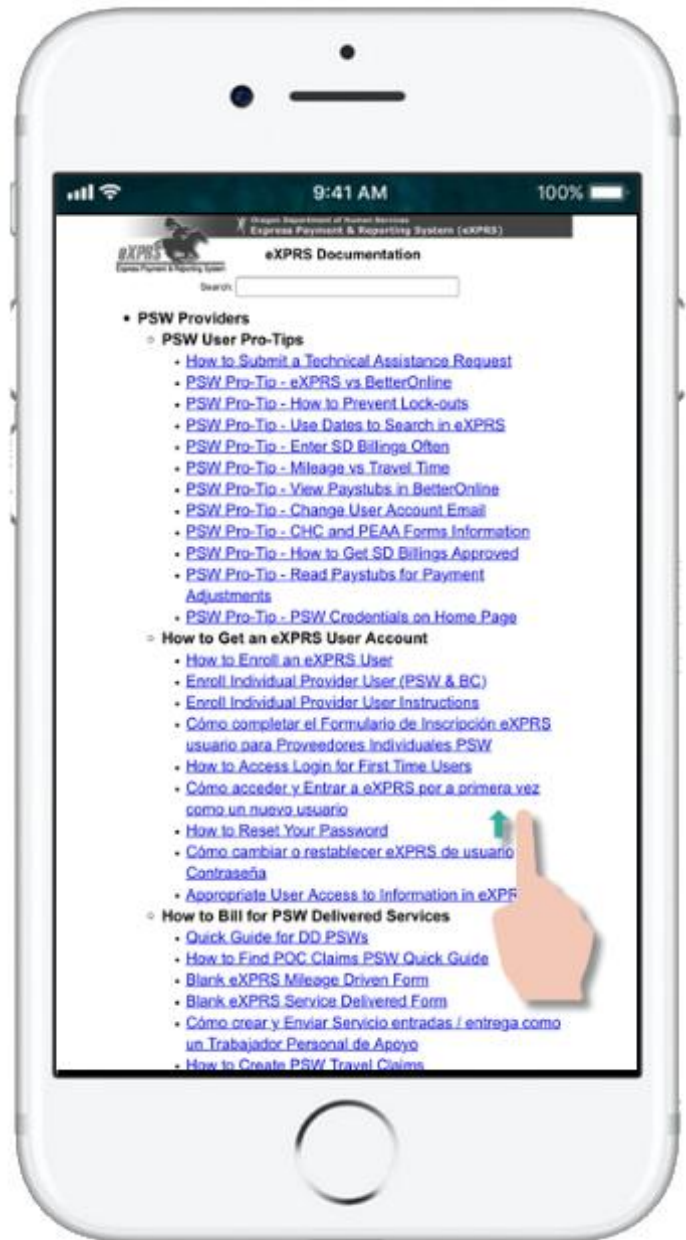
2. The **“Forgot your password?”** link is available if you need to reset your password.



3. The **eXPRS User Help Guides** and **eXPRS Software Training Videos** links are available too.



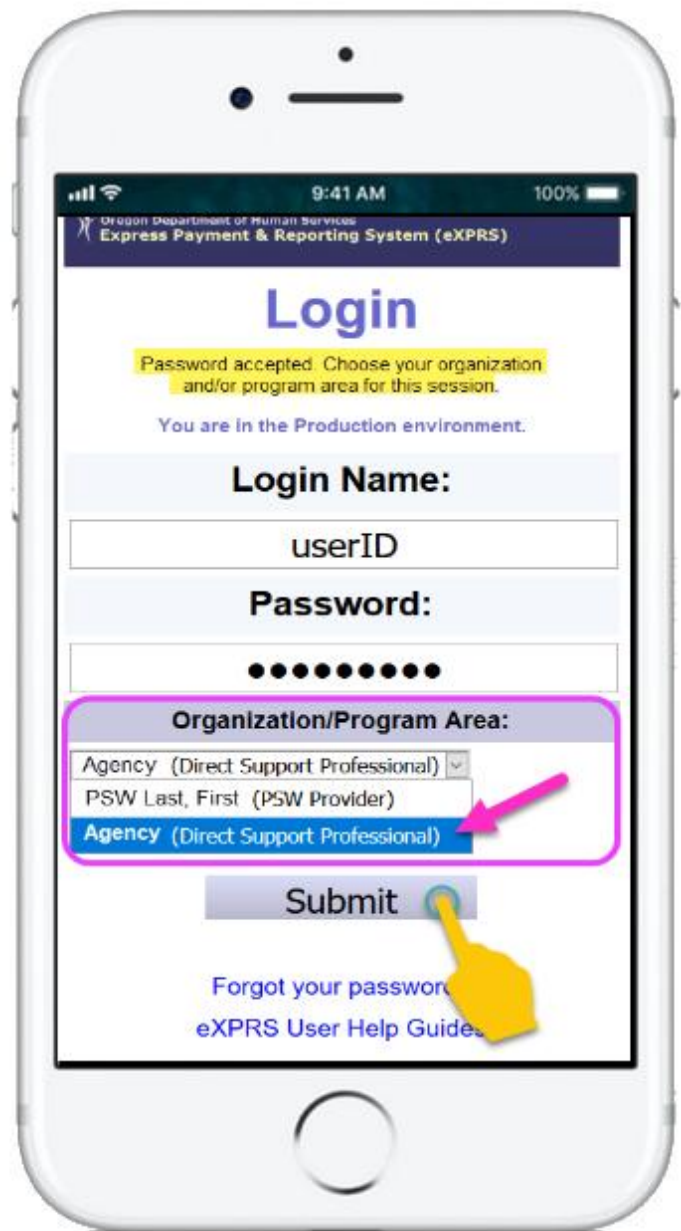
These links will take you to user guides and resources.



4. On the **eXPRS Mobile-EVV** login screen, enter your **Login Name & Password** in the appropriate fields. Then tap Submit to log in.

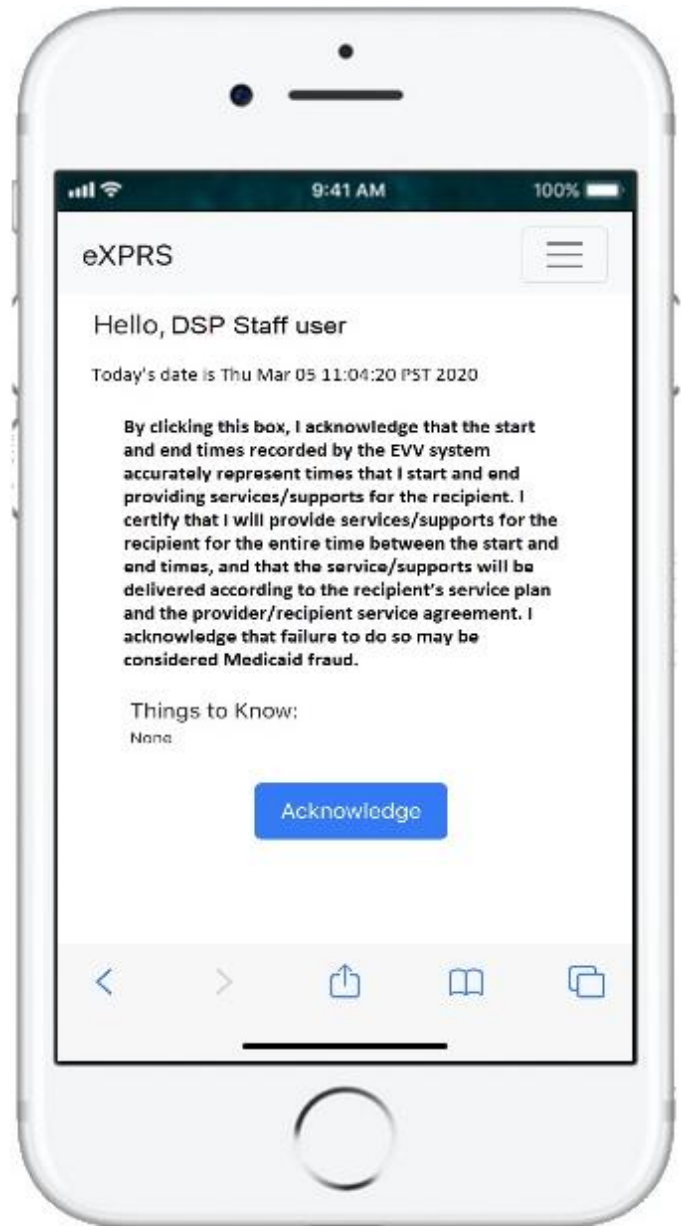


Be sure to select the correct user type – **Direct Support Professional** – for the Agency you work for from the **Organization/Program Area** dropdown. Tap **Submit** again to complete your log in.



5. Once you have successfully logged in you will see a message screen.

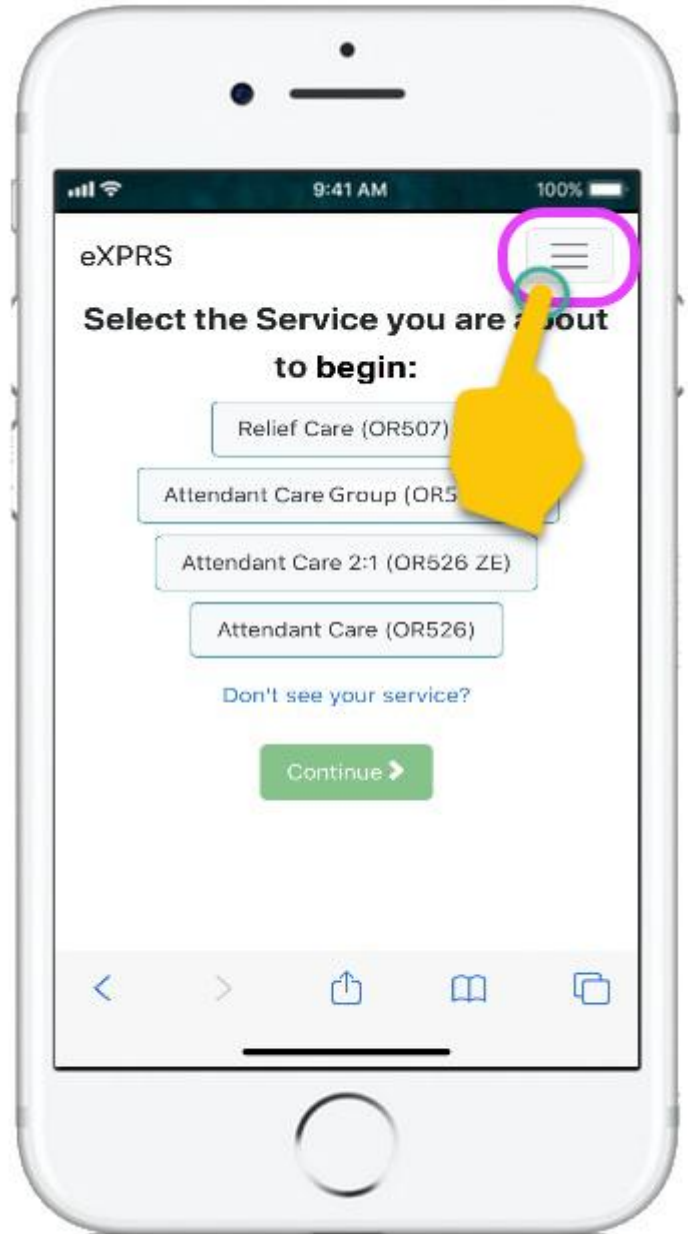
Please read the message & then tap on **Acknowledge** to continue.



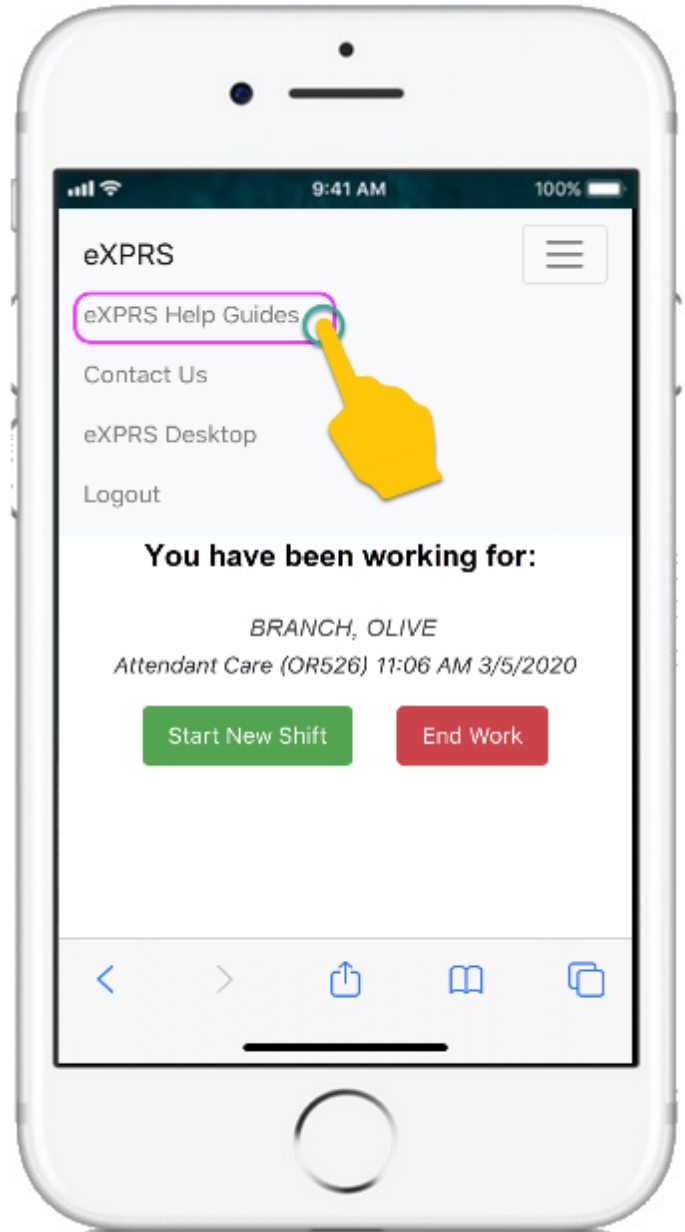
6. Once logged in, you will see the “**Select the Service**” screen.

On almost all the screens in **eXPRS Mobile-EVV**, there is a small 3-lined **Menu Icon** in the top right corner of the screen (shown here, circled in **pink**).

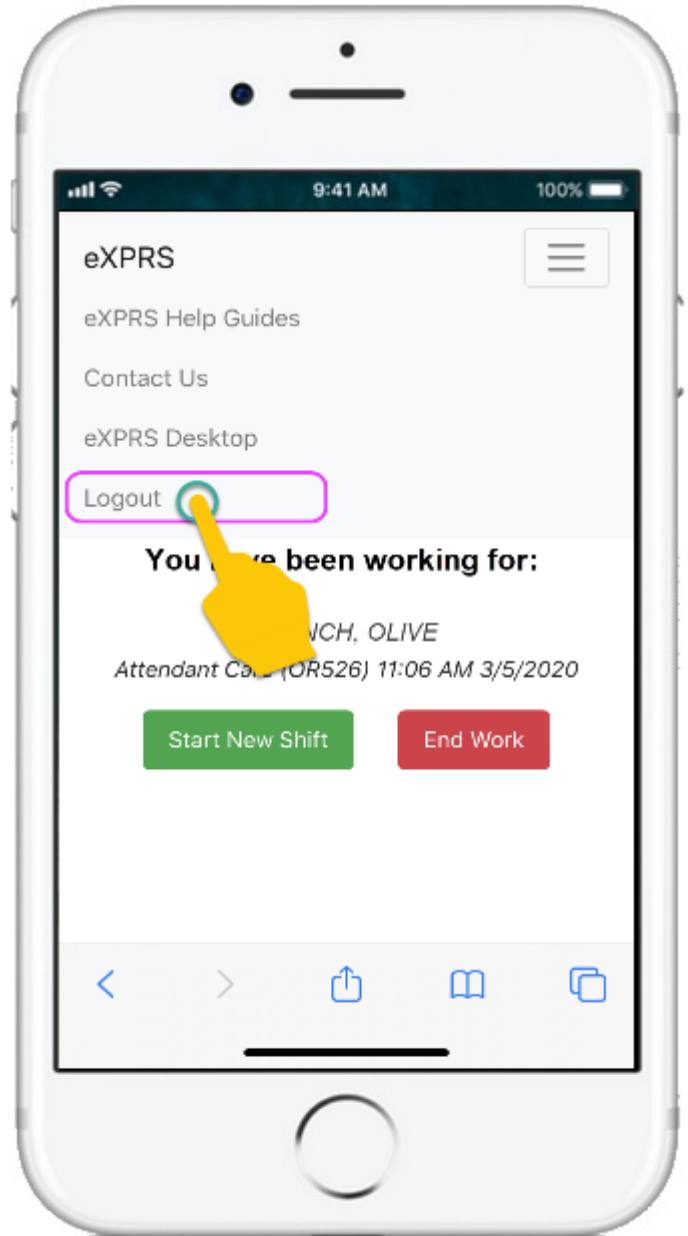
Tap on this **Menu Icon** to open the menu.



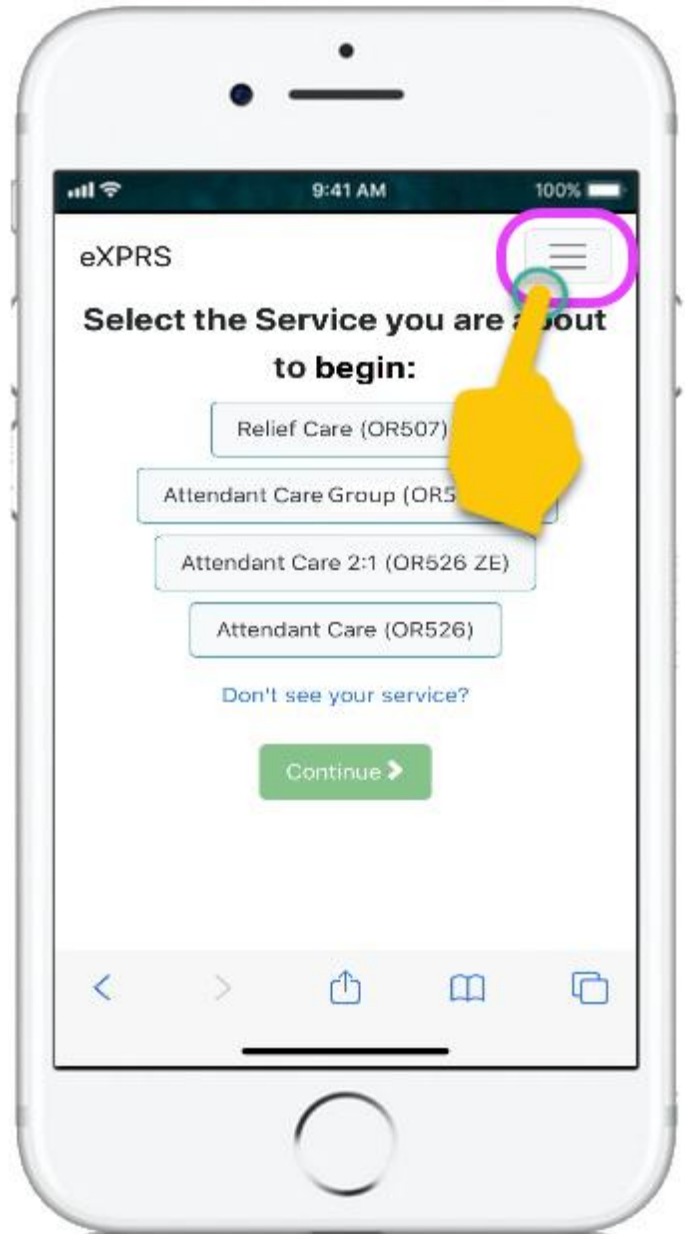
7. When open, the Menu will give you several options. Simply tap on the item you wish to view.



- The last link on the menu will log you out of **eXPRS Mobile-EVV**.



- Tapping on the 3-lined **Menu Icon** again in the top right corner will close the Menu.



8. Back on the “**Select the Service**” screen, you can walk through the steps to start an EVV shift to begin working.