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## User Roles and Permissions – State Staff

This document outlines all roles available to State Staff. It clarifies what each role allows a user to do. Because many of these areas contain complex functions and overlapping responsibilities, the descriptions guide staff and supervisors to understand which roles they may need.

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## State Staff - System Governance and Account Maintenance

What do you need to do?	Role	Permissions
Work with Foundational Data	State Service Determination Manager	<b>View:</b> Service Element <b>Create/View/Update:</b> Service Determination
	State Rate Manager	<b>View:</b> Service Element <b>Create/View/Update:</b> Rate
	State Program Codes Maintenance	<b>View:</b> Service Element <b>Create/Delete/Update/View:</b> Program Code
<b>Work with the State Financial Management Agency Interface</b>	State SFMA Interface Runner	<b>View:</b> Service Element <b>Run/View:</b> SFMA Interface <b>Run:</b> SFMA Interface Detail, SFMA Interface Summary
<b>Work with Security, Roles and Permissions</b>	State User Limited Maintainer	<b>View:</b> Permission, Role Permission, Security Group, Security Role, User Account, User Permission <b>Update:</b> User Account
	State User Maintainer	<b>View:</b> Permission, Provider, Provider Extended, PSW Weekly Hours, Role Permission, Security Group, Security Role, Security Rules, Service Element, User Permission <b>Create/Delete/View/Update:</b> User Account, User Role <b>Run:</b> All Permissions, All Roles, All Security Admin, Daily Security, Local User Accounts, Monthly Security
	State Role Manager	<b>Create:</b> Role Permission <b>Create/Delete/View/Update:</b> Security Role

	State Security Rule Manager	<b>View:</b> User Role, Security Role <b>View/Update:</b> Security Rules
	State Direct Contract Chief Security Officer	<b>View:</b> Permission, Role Permission, Security Group, Security Role, Service Element, User Permission <b>Create:</b> User Account Template <b>Create/View:</b> User Account Limited <b>Create/Delete/View/Update:</b> User Account, User Role <b>Run:</b> All Permissions, All Roles, All Security Admin, Daily Security, Local User Accounts, Monthly Security

## State Staff - Individual and Provider Operations

What do you need to do?	Role	Permissions
<b>Work with Provider Records</b>	State Provider CPAU, Add/Update	<i>No Permissions. This role must be assigned along with one of the "Provider Role, Add/Update" or "Provider Role, Credential" roles. This role controls which provider types the user is permitted to add/update or create and the other roles contain the actual permissions.</i>
	State Provider CPAU, Credential	<i>No Permissions. This role must be assigned along with one of the "Provider Role, Add/Update" or "Provider Role, Credential" roles. This role controls which provider types the user is permitted to add/update or create and the other roles contain the actual permissions.</i>

State Provider Role, Add/Update <sup>1</sup>	<p><b>View:</b> Provider License, Service Element</p> <p><b>Create/Delete/View/Update:</b> Party, Provider, Provider Contacts, Provider Extended, Provider Panel, Provider Service Location</p> <p><b>View/Create:</b> PSW Weekly Hours</p>
State Provider Role, Credential <sup>1</sup>	<p><b>View:</b> PSW Weekly Hours</p> <p><b>Create/Delete/View/Update:</b> Provider Panel</p> <p><b>Create/Delete/View/Review/Submit/Update/Accept/Reject:</b> Provider License</p>
State Provider Role, Update Only <sup>1</sup>	<p><b>View:</b> Provider License, Service Element, PSW Weekly Hours</p> <p><b>Delete/View/Update:</b> Party, Provider, Provider Contacts, Provider Extended, Provider Panel, Provider Service Location</p>
State Provider Caps Manager	<p><b>View:</b> Provider License, Service Element</p> <p><b>Create/Delete/View/Update:</b> Party, Provider, Provider Contacts, Provider Extended, Provider Panel, Provider Service Location, PSW Weekly Hours</p>
State Foster Care Rate Authorizer	<p><b>View:</b> Individual, DD Eligibility Enrollment</p> <p><b>Update/View:</b> DD Eligibility Enrollment Foster Care</p>
State Foster Care Processor	<p><b>View:</b> Individual, Party</p> <p><b>Update/View:</b> DD Eligibility Enrollment</p> <p><b>Accept/Reject/Update/View:</b> DD Eligibility Enrollment Foster Care</p>

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<sup>1</sup> This role must be assigned along with one of the Provider "Add/Update" or "Credential" roles. This role contains the actual permissions, the other roles control which provider types the user is permitted to add/update or create.

<b>Work with Individual and Eligibility Related Information</b>	State CLA Manager	<b>View:</b> Claim, Individual, Service Element <b>Create/Delete/Update/View:</b> Client Liability Account <b>Run:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim
	State Client Update	<b>Create/Update/View:</b> Individual <b>Run:</b> Individual Discrepancy
	State Elig Enrollment Processor - Super User	<b>Accept/Reject/Review/Update/View:</b> DD Eligibility Enrollment
	State Eligibility Enrollment D&E Processor	<b>Accept/Reject/Review/Update/View:</b> DD Eligibility Enrollment
	State Eligibility Enrollment Processor (TAU)	<b>Accept/Reject/Review/Update/View:</b> DD Eligibility Enrollment
<b>Work with Client Prior Authorizations</b>	State CPA Creator	<b>View:</b> Individual Eligibility, Client Liability Account, Contract, DD Eligibility, Provider, Provider Service Location, Rate, Service Element, Service Eligibility <b>Create/View:</b> Individual <b>Create/Delete/Submit/Update/View/Void:</b> Client Prior Authorizations <b>Update:</b> Client Prior Auth Rate <b>Run:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim

	State CPA Approver	<p><b>View:</b> Individual Eligibility, Contract, DD Eligibility, Provider, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/View:</b> Individual</p> <p><b>Update:</b> Client Prior Auth Rate</p> <p><b>Accept/Reject/View:</b> Client Prior Authorizations</p> <p><b>Run:</b> 90 Day Referral Report, Available Monthly Balance, Brokerage Authorization, Individual Enrollment, CM Available Monthly Balance, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim</p>
	State CPA (PA) Approver	<p><b>View:</b> Individual Eligibility, Contract, DD Eligibility, Provider, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/View:</b> Individual</p> <p><b>Accept/Reject/View:</b> Client Prior Authorizations</p> <p><b>Run:</b> 90 Day Referral Report, Available Monthly Balance, Brokerage Authorization Report, Individual Enrollment, CM Available Monthly Balance, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim</p>
	State CPA Override Manager	<p><b>View:</b> Individual Eligibility, Contract, DD Eligibility, Provider, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/View:</b> Individual</p> <p><b>Accept/Reject/Override/View:</b> Client Prior Authorizations</p> <p><b>Run:</b> 90 Day Referral, Available Monthly Balance, Brokerage Authorization, Individual Enrollment, CM Available Monthly Balance, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim</p>

	<p>State CPA SE53 Override Manager</p>	<p><b>View:</b> Individual Eligibility, Contract, DD Eligibility, Provider, Provider Service Location, Rate, Service Element, Service Eligibility  <b>Create/View:</b> Individual  <b>Accept/Reject/Override/View:</b> Client Prior Authorizations  <b>Run:</b> 90 Day Referral Report, Available Monthly Balance, Brokerage Authorization, Individual Enrollment, CM Available Monthly Balance, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim</p>
	<p>State CM/PA CPA Manager</p>	<p><b>View:</b> Individual Eligibility, Contract, DD Eligibility, Encounter, Provider, Provider Service Location, Rate, Service Element, Service Eligibility  <b>Create/View:</b> Individual  <b>Create/Delete/Submit/Update/View/Void/Withdraw:</b> Client Prior Authorizations  <b>Update:</b> Client Prior Auth Rate  <b>Run:</b> CM Enrollment, CM Fiscal, CM Participation, CM Provider Financial Statement, FFS Full General Fund Payments</p>
<p><b>Work in the Plan of Care</b></p>	<p>State POC Manager</p>	<p><b>View:</b> Individual Eligibility, Contract, DD Eligibility, Provider, Provider License, Provider Service Location, Rate, Service Element, Service Eligibility, SIS Assessment  <b>Create/View:</b> Individual  <b>Create/Delete/Update/View:</b> Plan of Care  <b>Create/Delete/Submit/Update/View/Void/Withdraw:</b> Service Authorization  <b>Run:</b> Client Service Authorization</p>
	<p>State POC Approver</p>	<p><b>View:</b> Individual Eligibility, Client Prior Auth, Contract, DD Eligibility, Plan of Care, Provider, Provider Service Location, Rate, Service Element, Service Eligibility  <b>Update:</b> Client Prior Auth Rate  <b>Create/View:</b> Individual  <b>Submit/Update/View/Void/Withdraw:</b> Service Authorization  <b>Run:</b> 90 Day Referral, Available Monthly Balance, Brokerage Authorization, Individual Enrollment, CM Available Monthly Balance, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim</p>

	State POC Override Manager	<p><b>View:</b> Individual Eligibility, Contract, DD Eligibility, Provider, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/View:</b> Individual</p> <p><b>View/Update:</b> Plan of Care</p> <p><b>Override/Submit/Update/View:</b> Service Authorization</p>
	State POC Super User	<p><b>View:</b> Individual Eligibility, Contract, DD Eligibility, Level of Care, Provider, Provider License, Provider Service Location, PSW Weekly Hours, Rate, Service Element, Service Eligibility, SIS Assessment</p> <p><b>Create/View:</b> Individual</p> <p><b>Create/Delete/View/Update:</b> Provider Panel</p> <p><b>Create/Delete/View/Submit/Update/Void:</b> Claim, Service Delivered Billing Entry</p> <p><b>Create/Delete/View/Split/Update:</b> Plan of Care</p> <p><b>Create/Delete/View/Split/Submit/Update/Void/Withdraw:</b> Service Authorization</p> <p><b>Update:</b> Plan of Care Units, Service Auth Rate, Service Auth Units</p> <p><b>Override:</b> Client Prior Auth, Plan of Care, Service Authorization</p>
	State POC Add On Approver	<p><b>View:</b> CIIS Eligibility, Individual, Individual Eligibility, Contract, DD Eligibility, Level of Care, Plan of Care, Plan of Care Add On, Provider License, Provider Service Location, PSW Weekly Hours, Rate, Service Authorization, Service Element, Service Eligibility, SIS Assessment</p> <p><b>Create/Update:</b> Plan of Care</p> <p><b>Create/Review/Update:</b> Plan of Care Add On</p>
<b>Work in the Oregon Needs Assessment</b>	State ONA Viewer	<p><b>View:</b> Claim, Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, Contract, DD Eligibility, Encounter, Level of Care, Level of Care Review, Oregon Needs Assessment, ONA RIT, Plan of Care, Program Code, Provider, Provider Prior Auth, Provider Service Location, Rate, Service Element, Service Eligibility</p>
	State ONA Assessor	<p><b>View:</b> Claim, Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, Contract, DD Eligibility, Encounter, Level of Care, Level of Care Review, Plan of Care, Program Code, Provider, Provider Prior Auth, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/Delete/View/Submit/Update/Void:</b> Oregon Needs Assessment</p> <p><b>Create/View:</b> Oregon Needs Assessment RIT</p>

	State ONA SC/PA	<p><b>View:</b> Claim, Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, Contract, DD Eligibility, Encounter, Level of Care, Level of Care Review, Plan of Care, Program Code, Provider, Provider Prior Auth, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/Copy/View:</b> Oregon Needs Assessment</p> <p><b>Create/View:</b> Oregon Needs Assessment RIT</p>
	State ONA Overrider	<p><b>View:</b> Claim, Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, Contract, DD Eligibility, Encounter, Level of Care, Level of Care Review, Plan of Care, Program Code, Provider, Provider Prior Auth, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/Delete/View/Submit/Update/Void/Accept/Reject/Override:</b> Oregon Needs Assessment</p>
	State ONA Print Role	<p><b>View:</b> BA Item, BA Worksheet, Claim, Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, Contract, DD Eligibility, Encounter, Level of Care, Level of Care Review, Oregon Needs Assessment, Plan of Care, PAL, Program Code, Provider, Provider Prior Auth, Provider Service Location, PSW Weekly Hours, Rate, Service Element, Service Eligibility, SEPA Approval Unit, SEPA Line Item</p>

<b>Work in the SIS Assessment</b>	State SIS Assessment Specialist <sup>2</sup>	<p><i>Should not be assigned with State SIS Assessment Manager, State SIS Assessment Viewer, or State Service Desk roles.</i></p> <p><b>View:</b> Individual, Service Element, User Role  <b>Update/View:</b> Assessment Appointment  <b>Run:</b> Assessment Assignment</p>
	State SIS Assessment Manager <sup>2</sup>	<p><i>Should not be assigned with State SIS Assessment Assigner or State SIS Assessment Specialist roles.</i></p> <p><b>View:</b> Individual, Service Element  <b>Review/Update/View:</b> SIS Assessment</p>
	State SIS Assessment Assigner <sup>2</sup>	<p><i>Should not be assigned with State SIS Assessment Manager, State SIS Assessment Viewer, or State Service Desk roles.</i></p> <p><b>View:</b> Individual, Service Element, User Role  <b>Review/View:</b> SIS Assessment  <b>Create/Update/View:</b> Assessment Appointment  <b>Run:</b> Assessment Assignment</p>

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<sup>2</sup> Do not assign unless approved by the ReBAR Manager.

## State Staff - Financial and Contracting

What do you need to do?	Role	Permissions
<b>Work with Contracts</b>	State Contract Manager	<b>View:</b> Service Element <b>Update/View:</b> Contract, Local Authority <b>Update:</b> Party
<b>Work with Program Area Limits (PAL)</b>	State PAL Creator	<b>View:</b> Budget Allocation Item, Contract, Service Element, SEPA Line Item <b>Create/Delete/Update/View:</b> Program Area Limitation
	State PAL Updater	<b>View:</b> Contract, Service Element <b>Update/View:</b> Program Area Limitation
<b>Work with Budget Allocation Lines and Worksheets</b>	State BA Worksheet Creator	<b>View:</b> Individual Eligibility, Contract, Program Code, Service Element <b>Create/Delete/Submit/Update/View:</b> Budget Allocation Worksheet <b>Create/Delete/Update/View:</b> Budget Allocation Item <b>Create/View:</b> Individual <b>Run Reports:</b> Budget Allocation Review, Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim
<b>Work with Service Element Prior Authorizations</b>	State SEPA Creator	<b>View:</b> Budget Allocation Item, Contract, Program Area Limitation, Service Element <b>Create/Update/View:</b> SEPA Line Item <b>Create/Delete/Update/View:</b> SEPA Approval Unit <b>Run Reports:</b> Budget Allocation Review, Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, SEPA Detail, SE 54 Daily Claims, Suspended Claim

	State SEPA Submitter	<p><b>View:</b> Budget Allocation Item, Contract, Program Area Limitation, Service Element, SEPA Line Item</p> <p><b>Submit/View/Void/Withdraw:</b> SEPA Approval Unit</p> <p><b>Run Reports:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, SEPA Detail, Suspended Claim</p>
	State SEPA First Reviewer	<p><b>View:</b> Budget Allocation Item, Contract, Program Area Limitation, Service Element, SEPA Line Item</p> <p>First Review/View/Void/Withdraw: SEPA Approval Unit</p> <p><b>Run Reports:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, SEPA Detail, Suspended Claim</p>
	State SEPA Signer	<p><b>View:</b> Budget Allocation Item, Contract, Program Area Limitation, Service Element, SEPA Line Item</p> <p>Second Review/View/Void/Withdraw: SEPA Approval Unit</p> <p><b>Run Reports:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, SEPA Detail, Suspended Claims</p>
	State SEPA Manager	<p><b>View:</b> Budget Allocation Item, Contract, Program Area Limitation, Service Element, SEPA Line Item</p> <p>Delete/First Review/Second Review/Update/View/Void/Withdraw: SEPA Approval Unit</p> <p><b>Run Reports:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, SEPA Detail, Suspended Claims</p>

	State SEPA Acceptor	<p><i>For SEs: 44, 45, 49, 50, 51, 52, 53, 54, 56, 57, 58, 141, 142, 143, 147, 149, 150, 151, 156</i></p> <p><b>View:</b> Budget Allocation Item, Contract, Program Area Limitation, Service Element, SEPA Line Item</p> <p>Accept/Reject/Delete/First Review/Second Review/Submit/Update/View/Void/Withdraw: SEPA Approval Unit</p> <p><b>Run Reports:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, SEPA Detail, Suspended Claim</p>
	State SEPA Accepted Notification	<p><b>View:</b> Budget Allocation Item, Contract, Program Area Limitation, Service Element, SEPA Approval Unit, SEPA Line Item</p>
<b>Work with Provider Prior Authorizations</b>	State FFS PPA Manager	<p><b>View:</b> Contract, Provider, Provider Liability Account, Provider Service Location, Service Element, SEPA Approval Unit, SEPA Line Item</p> <p><b>Create/Delete/First Review/Second Review/Submit/Update/View/Void/Withdraw:</b> Provider Prior Authorization</p> <p><b>Run Reports:</b> Outstanding Provider Liability, SEPA Detail</p>
	State Allotment PPA Manager	<p><b>View:</b> Contract, Encounter, Provider, Provider Liability Account, Provider Service Location, Service Element, SEPA Approval Unit, SEPA Line Item</p> <p><b>Create/Delete/First Review/Second Review/Submit/Update/View/Void/Withdraw:</b> Provider Prior Auth</p> <p><b>Run Reports:</b> CM Enrollment, CM Fiscal, CM Participation, CM Provider Financial Statement, FFS Full General Fund Payments, Outstanding Provider Liability, PPA Unpaid Allotment, RFFS Claims Summary, RFFS Fiscal, RFFS Funding, RFFS Participation, RFFS Payment Detail, RFFS Provider Payment Summary</p>

	<p>State Allotment PPA Approver (CAU)</p>	<p><i>For SEs: 02, 44, 48, 49, 55, 58, 146, 147, 148, 149, 150, 151, 157</i></p> <p><b>View:</b> Budget Allocation Item, Budget Allocation Worksheet, Contract, Encounter, Provider, Provider Liability Account, Provider Service Location, Service Element, SEPA Approval Unit, SEPA Line Item</p> <p><b>Accept/Reject/Delete/Second Review/Submit/Update/View/Void/Withdraw:</b> Provider Prior Authorization</p> <p><b>Run Reports:</b> CM Enrollment, CM Fiscal, CM Participation, CM Provider Financial Statement, FFS Full General Fund Payments, Outstanding Provider Liability</p>
	<p>State Allotment PPA Approver (Acctg)</p>	<p><i>For Service Elements (SEs): 53, 56, 57, 156</i></p> <p><b>View:</b> Budget Allocation Item, Budget Allocation Worksheet, Contract, Encounter, Provider, Provider Liability Account, Provider Service Location, Service Element, SEPA Approval Unit, SEPA Line Item</p> <p><b>Accept/Reject/Delete/Second Review/Submit/Update/View/Void/Withdraw:</b> Provider Prior Authorizations</p> <p><b>Run:</b> CM Enrollment, CM Fiscal, CM Participation, CM Provider Financial Statement, FFS Full General Fund Payments, Outstanding Provider Liability</p>
<p><b>Work with Claims and Service Delivered Billing Entries</b></p>	<p>State Out of Cycle Processor</p>	<p><b>View/Update:</b> Out of Cycle</p>
	<p>State Claims Manager</p>	<p><b>View:</b> Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, Contract, Provider, Provider Liability Account, Provider Service Location, Service Element</p> <p><b>Create/Submit/Update/View/Void:</b> Claim, Travel Time</p> <p><b>Review/Update:</b> Claim Exception</p> <p><b>Run:</b> Individual Enrollment, CPA Unclaimed Balance, Outstanding Provider Liability, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim</p>

State Claims Override	<p><b>View:</b> Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, Contract, Provider Liability Account, Provider, Provider Service Location, Service Element</p> <p><b>Create/Reclass/Submit/Update/View/Void:</b> Claim</p> <p><b>Create/Delete/Override/Submit/Update/View/Void:</b> Travel Time</p> <p><b>Create/View:</b> Client Prior Auth</p> <p><b>Review/Update:</b> Claim Exception</p> <p><b>Update:</b> Client Prior Auth Rate</p> <p><b>Run:</b> Individual Enrollment, CPA Unclaimed Balance, Outstanding Provider Liability, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim</p>
State CM/PA Encounter Manager	<p><b>View:</b> Individual, Client Prior Auth, DD Eligibility, Provider, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/Delete/Review/Submit/Update/View/Void:</b> Encounter (RFFS Claims)</p> <p><b>Run:</b> CM Enrollment, CM Fiscal, CM Participation, CM Provider Financial Statement, FFS Full General Fund Payments</p>
State Allotment Claims Manager	<p><b>View:</b> Claim Exception, Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, Contract, Provider, Provider Service Location, Service Element</p> <p><b>Create/Submit/Update/View/Void:</b> Claim</p> <p><b>Run:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, Suspended Claim</p>
State Allotment Claims Override	<p><b>View:</b> Individual, Individual Eligibility, Client Liability Account, Contract, Provider, Provider Liability Account, Provider Service Location, Service Element</p> <p><b>Create/Submit/Update/View/Void:</b> Claim</p> <p><b>Update/View:</b> Claim Exception</p> <p><b>Create/View:</b> Client Prior Auth</p> <p><b>Update:</b> Client Prior Auth Rate</p> <p><b>Run:</b> Individual Enrollment, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, Suspended Claim</p>

	State POC Claims Manager/Override	<p><b>View:</b> Claim, Individual, Contract, DD Eligibility, Level of Care, Provider, Provider Liability Account, Provider Service Location, PSW Weekly Hours, Rate, Service Auth, Service Element, Service Eligibility</p> <p><b>Create/Delete/View/Submit/Update/Void/Accept/Reject/Override:</b> Service Delivered Billing Entry</p>
	State Mass Claims Adjuster	<p><b>View:</b> Claim Funding, Service Element</p> <p><b>Update/View:</b> Claim</p> <p><b>Review:</b> Claim Exception</p> <p><b>Run:</b> Claim Mass Adjustment</p>
	State Paper Claims Entry	<p><b>View:</b> Individual, Client Liability Account, Client Prior Auth, DD Eligibility, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Create/Delete/Submit/Update/View/Void:</b> Claim</p>
<b>Work with Rates</b>	State Rate Increase Runner	<p><b>View:</b> Service Element</p> <p><b>Submit:</b> Rate Increase</p> <p><b>Accept/Reject/Create/Submit/Update/View:</b> Client Prior Auth</p>
<b>Work with Payees</b>	State Payee Updater	<p><b>View:</b> Provider, Provider Extended, Service Element</p> <p><b>Create/Delete/Update/View:</b> Payee</p>
<b>Work with Funding Formulas</b>	State Funding Formula Creator	<p><b>View:</b> Contract, Service Element</p> <p><b>Create/Delete/Update/View:</b> Claim Funding, Funding Rule</p> <p><b>Run:</b> CM Fiscal, CM Funding, CM Participation, FFS Full General Fund Payments, SFMA Interface Detail, SFMA Interface Summary</p>
<b>Work With Provider Liability Accounts</b>	State PLA Manager	<p><b>View:</b> Claim, Provider, Service Element</p> <p><b>Review/View:</b> Encounter</p> <p><b>Create/Delete/Update/View:</b> Provider Liability Account</p> <p><b>Run:</b> CM Enrollment, CM Fiscal, CM Participation, CM Provider Financial Statement, CPA Unclaimed Balance, FFS Full General Fund Payments, Outstanding Provider Liability, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, Suspended Claim</p>

## State Staff - View Only Roles

What do you need to do?	Role	Permissions
<b>View all of eXPRS</b>	State Viewer Only	<b>View:</b> All modules in eXPRS <b>Run:</b> All reports in eXPRS
<b>View Provider Information</b>	State Provider Viewer	<b>View:</b> Party, Provider, Provider Extended, Provider Service Location, Service Element
	State Provider Viewer Extended	<b>View:</b> Party, Provider, Provider Extended, Provider Service Location, Service Element
<b>View Most Individual and Provider Information, and Funding, Contracts, Claims and Billing Information</b>	State PA Viewer	<b>View:</b> Budget Allocation Item, Individual, Client Prior Auth, Contract, DD Eligibility, Local Authority, Payee, Plan of Care, Program Area Limitation, Provider, Provider Contacts, Provider Liability Account, Provider Prior Auth, Provider Service Location, Rate, Service Authorization, Service Delivered Billing Entry, Service Element, Service Eligibility, SEPA Approval Unit, SEPA Line Item, Travel Time <b>Review/View:</b> SIS Assessment <b>Run:</b> Available Monthly Balance, Biennium Provider Payment, CM Available Monthly Balance, CM Enrollment, CM Funding, Outstanding Provider Liability, PAL Monthly Allocation, PPA Unpaid Allotment, SEPA/CPA Reconciliation
<b>View Claims Information</b>	State Claims Viewer	<b>View:</b> Claim, Claim Funding, Individual Eligibility, Client Liability Account, Client Prior Auth, DD Eligibility, Encounter, Funding Rule, Provider, Provider Contacts, Provider Service Location, Rate, Service Element, Service Eligibility, Travel Time <b>Run:</b> Individual Enrollment, CM Provider Financial Statement, CPA Unclaimed Balance, Payment Detail, Provider Payment Summary, Remittance Advice, Remittance Advice Monthly, SE 54 Daily Claims, Suspended Claim

	State CM/PA Encounter Viewer	<p><b>View:</b> Claim Funding, Individual, Individual Eligibility, Client Liability Account, Client Prior Auth, DD Eligibility, Funding Rule, Provider, Provider Contacts, Provider Service Location, Rate, Service Element, Service Eligibility</p> <p><b>Review/View:</b> Encounter (RFFS Claims)</p> <p><b>Run:</b> CM Enrollment, CM Fiscal, CM Participation, CM Provider Financial Statement, FFS Full General Fund Payments</p>
<b>View Individual Eligibility Information</b>	State DDEEU Viewer	<p><b>View:</b> Individual, Individual Eligibility, DD Eligibility, DD Elig Enrollment, DD Elig Enrollment Brokerage, DD Elig Enrollment Foster Care, Level of Care, Service Element, Service Eligibility</p>
<b>View Individual Foster Care Information</b>	State Kids Foster Care Viewer	<p><b>View:</b> Individual, DD Eligibility Enrollment, DD Eligibility Enrollment Foster Care</p>
<b>View Funding Rules</b>	State Funding Viewer	<p><b>View:</b> Funding Rule</p>
<b>View SIS Assessments</b>	State SIS Assessment Viewer	<p><i>Do not assign unless approved by the ReBAR Manager. Should not be assigned with State SIS Assessment Assigner or State SIS Assessment Specialist roles.</i></p> <p><b>View:</b> Individual, Service Element</p> <p><b>Review/View:</b> SIS Assessment</p>
<b>View Reports</b>	State Report View Only	<p><b>View:</b> Contract, Employer Relationships, Provider, Provider Service Location, PSW Weekly Hours</p> <p><b>Run:</b> All reports</p>
	State PC20 Report Viewer	<p><b>View:</b> Party, Service Element</p> <p><b>Run:</b> PC20</p>
	State Data Reporting	<p><b>View:</b> Service Element</p> <p><b>Run:</b> CM Participation, Participation Rate</p>

<b>View User Accounts, Roles and Permissions</b>	State User Viewer	<b>View:</b> Permission, Role Permission, Security Group, Security Role, User Account, User Permission, User Role <b>Run:</b> All Permissions, All Roles, All Security Admin, Daily Security, Local User Accounts, Monthly Security
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