

Running the EVV Exception Report

Some Personal Support Workers may have extenuating or exceptional circumstances that prevent them using eXPRS Mobile-EVV¹. In these situations, the PSW may be granted an exception to using eXPRS Mobile-EVV, which is recorded on their eXPRS provider record.

The EVV Exceptions report allows CMEs to get a list of PSWs who have an exception. CME users will need to be assigned the **Provider EVV Exceptions Manager** role to use this report.

Running the EVV Exception Report:

1. Log in to eXPRS under the option that allows you to work with provider records, and then select **Reports > EVV Exceptions**.

Liabilities	No matching notifications were found	
Reports	CHC and PEA Expiring	SEPA Detail
Financial Maintenance	Client Enrollment	Suspended Claim
Oregon Department of Human Services 500 Summer St. NE Salem, OR · 97301	Client Liability	
	CPA Unclaimed Balance	Express Payment and Reporting
	DD Adult Eligibility Due Dates	
	Employer Relationships	
	Expiring POC	
	EVV Exceptions	
	Outstanding Provider Liability	
	Payment Detail	
	Provider Status	
	Remittance Advice	
	Remittance Advice Monthly	
	RFFS Claims Summary	

¹ For more information, see the Worker Guide: [Personal Support Worker eXPRS Mobile-EVV Exceptions for Case Management Entities](#).

2. Enter search criteria and select **Find**. A Start Date is required

EVV Exceptions Report By Provider

* Start Date :

End Date:

PSW eXPRS Provider ID:

Exception Level:

Exception Type:

Max Displayed: 25

3. The report will return EVV Exception information for PSWs on your Provider Panel.

Max Displayed: 25

Export options: | | |

PSW eXPRS Provider ID	Provider	Approval Date	Start Date	End Date	Client Name	Exception Level	Exception Type	Exception Processed By	CME Name
Print 29****8	PSW Pine	2/2/2021	2/2/2021	11/30/2025	ELLA VADAR	Individual	[Device Connection, Device Wifi]	SC Name	CME County
Print 24****6	PSW Maple	2/23/2021	2/23/2021	1/31/2025		Global	[No Internet]	SC Name	CME County
Print 20****1	PSW Spruce	5/10/2021	5/10/2021	4/30/2024		Global	[No Internet]	SC Name	CME County
Print 34****2	PSW Alder	6/1/2021	6/1/2021	3/31/2026	TERRY DACTYL	Individual	[Device Wifi]	SC Name	CME County

The EVV Exception report results list is exportable to an external file format that can be saved by the CME for later use.

- Clicking on the hyperlink at the far left-hand column will open a printout of that EVV Exception which can be shared with the PSW as documentation of their Exception Approval.

Max Displayed: 25

Find Reset Close

Export options: CSV | Excel | PDF | RTF

PSW eXPRS Provider ID	Provider	Approval Date	Start Date	End Date	Client Name	Exception Level	Exception Type	Exception Processed By	CME Name
Print 29****8	PSW Pine	2/2/2021	2/2/2021	11/30/2025	ELLA VADAR	Individual	[Device Connection, Device Wifi]	SC Name	CME County
Print 24****6	PSW Maple	2/23/2021	2/23/2021	1/31/2025		Global	[No Internet]	SC Name	CME County
Print 20****1	PSW Spruce	5/10/2021	5/10/2021	4/30/2024		Global	[No Internet]	SC Name	CME County
Print 34****2	PSW Alder	6/1/2021	6/1/2021	3/31/2026	TERRY DACTYL	Individual	[Device Wifi]	SC Name	CME County

- Click the **Print** button for a paper copy or to save the document as a PDF.

Oregon Department of Human Services
Express Payment & Reporting System (eXPRS)

eXPRS Express Payment & Reporting System

Electronic Visit Verification Exception Status Report

Name: _____ Contract Number: _____

Provider ID: _____ CME Name: _____

Date Created: _____
 Last Updated: _____ Exception Type: Global
 Exception Processed By: _____ Client Name: _____

Exceptions: [No Internet]
 ODDS Approval: 10/7/2025 Expiration Date: 9/30/2029

Comments: _____

DHS has determined that the Personal Support Worker (PSW) named above is eligible for an exception from the program requirements to use Electronic Visit Verification (EVV) due to the above stated reason(s). This determination expires, at the latest, on the last date of the current

Appendix A: Search Criteria Definitions

- **PSW eXPRS Provider ID:** The PSW provider's eXPRS Provider ID number
- **Provider:** The Name of the PSW provider
- **Approval Date:** The date the Exception was approved
- **Start Date:** The first date the EVV Exception is valid
- **End Date:** The last date the EVV Exception is valid
- **Client Name:** The name of the individual, if applicable
- **Exception Level:** The type of EVV Exception, either Global or Individual.
- **Exception:** The Exception criteria for which the EVV Exception that was approved.
- **Exception Processed By:** Name of the CME staff who entered the EVV exception in eXPRS
- **CME Name:** The Case Management Entity that entered the EVV exception