

# Did you know?



## eXPRS Pro Tip for DD Personal Support Workers (PSWs) Viewing Paystubs in BetterOnline™

### Did you know ...

*... that PSWs can view their paystubs directly in BetterOnline™ simply by clicking the check or direct deposit number shown in the 'Check No' column?*

PPL's BetterOnline™ system provides a great deal of payment information for PSWs, including electronic copies of their paystubs (called "invoices" in the BetterOnline™ system).

Simply login to BetterOnline™, search for paid invoices, and then click on the [blue number](#) in the **Check No** column. This will open the check stub/payroll stub associated with that payment as a PDF document. Users can view, print and/or save the paystub document once opened.

Your search found 2 records.

Action	Invoice ID	<a href="#">Invoice Date(s)</a>	PSW Name	Total Amount	<a href="#">Check No</a>	<a href="#">Payment Date</a>	Status
<a href="#">Details</a>	TS0****5	2/9/2017		\$350.00	<a href="#">RA01***4</a>	02/16/2017	PAID
<a href="#">Details</a>	TS0****3	1/26/2017		\$528.00	<a href="#">16**7</a>	01/31/2017	PAID

Click on the number here to see the paystub for that payment.

### Remember ...

- To view your paystub, just click on the **Check No** for that payment in BetterOnline™